

2014 Report of Trainings / Seminars Attended

January to December 2014

Training / Seminar	Participant/s	Date	Office Order No.	Conducted by/Place	Cost
Mandatory Continuing Legal Education (MCLE)	VP Atty. Dynah Glady N. Bayot	Feb. 20, 21, 27 & 28	5	Asian Center for Legal Excellence (ACLEx)	10,000.00
Seminar Workshop on Collecting Debt without Using a Lawyer	Mr. Ruben B. Cayabyab	Feb. 8	11	Baguio Country Club Baguio City	4,800.00
7th Fund Managers Association of the Philippines (FMAP) Annual Convention	VP Ms. Boobie Angela A. Ocay Ms. Cecilia D. del Rio	Feb.28 - Mar. 2	12	West Town Resort, Coron Island, Palawan	19,400.00/participant
Mandatory Continuing Legal Education (MCLE)	VP Atty. Emmanuel R. Torres	Feb. 20, 21, 27 & 28	13	Asian Center for Legal Excellence (ACLEx)	10,000.00
DTI-BMSMED's Briefing Session on "How to Start a Business" and "Barangay Micro, Business Ent., (BMBE) Law"	Ms. Flora L. Beltran Ms. Shiela Mae dela Cruz Ms. Lourdes Melissa E. Isidro Ms. Enercita E. Joson Ms. Ofelia E. Juanico Ms. Elaine Rose S. Llave Ms. Jackylene S. Reyes Ms. Elizabeth R. Tamares	Feb. 4	19	BMSMED Training Room Makati City	No Cost
Workshop on New Year Tax Updates	Ms. Catherine J. Dimpas Ms. Maria Corazon Borreros Ms. Mildred B. Flores	Feb. 20	30	Yuchengco Institute for Advance Studies, RCBC Plaza, Makati City	4,480.00/participant
Seminar on Revised ICC Rules on Bank Guarantees and Standby Letters of Credit	Ms. Lourdes N. Perez Atty. Angela A. Aquino Ms. Mary Ivy M. Aznar Ms. Bevy Darlene L. Melosantos	Feb. 26 & 27	32	Edsa Shangrila Hotel, Mandaluyong City	14,980.00/participant
20th Asian EXIM Banks Forum Technical Working Group and Annual Training Committee Meetings	SVP Atty. Isabelo G. Gumaru VP Atty. Emmanuel R. Torres	Mar. 8 - 12	33	Export-Import Bank of India New Delhi, India	40/100 (US\$2,362.40) 107, 996.00
2014 Comprehensive Real Estate Appraisal Seminar and Training (CRESAT)	Mr. Christopher C. Cabanilla	Every SAT & SUN Starting Mar. 29	37	Philippine Association of Realty Appraisers	18,000.00
R.A. 9184 and Its Revised IRR including the Preparation of Bidding Documents	SVP Mr. Celso R. Gutierrez VP Ms. Evangeline Maura Q. Gotangco	Mar. 27 - 28	45	Executive Lounge, Dept. of Budget & Mgt.	2,400.00/participant
Mandatory Continuing Legal Education (MCLE)	SVP Atty. Isabelo G. Gumaru	Mar. 27 - 28 Apr. 3 - 4	38	Asian Center for Legal Excellence (ACLEx)	10,000.00

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Best Practices and Remedies to Avoid COA Disallowances	EVP Atty. Florencio P. Gabriel, Jr. Ms. Mildred B. Flores	Apr. 4	40	Edsa Shangrila Hotel, Mandaluyong City	9,200.00/participant
ISO 9001 : 2008 Quality Management System Documentation	VP Mr. Ian A. Briones Ms. Milagros M. Baet	Apr. 7 - 8	53	Philippine Trade Training Center	2,500.00/participant
Public Governance Forum	EVP Atty. Florencio P. Gabriel, Jr. EVP Eugenia O. Sinnung VP Mr. Armand D. Eugenio	Apr. 11	50	Institute for Solidarity in Asia	4,000.00/participant
Workshop on How to Sharpen Business Writing Skills Today	Ms. Diwata D. Villanueva Mr. Joel C. Funa Mr. Jayson O. Itulid Ms. Shiela G. Madlang-awa Mr. Francisco J. Miranda, Jr. Ms. Rosalia S. Santiago Ms. Gemma S. Moreno Ms. Jackylene S. Reyes Ms. Juliet DJ. Vilar Mr. Arnulfo S. Fulmaran	Apr. 11	55	AIM Conference Center	600.00/participant
2014 HR Symposium	VP Atty. Dynah Glady N. Bayot Ms. Yolanda T. Viernesto	Apr. 24 - 25	46	Waterfront Hotel, Cebu City	7,000.00/participant
International Conference on Sustainable Proactive Advocacies in Civil Engineering (SPACE) 2014	Mr. Edwin I. Bautista	Apr. 24 - 25	62	SMX-Aura Convention Center, Taguig	3,500.00
CSC Orientation re: SALN	Ms. Elizabeth R. Tamares	25-Apr		DOF	No cost
Seminar for Accounting for Non-Accountants	Ms. Jocelyn C. Go Ms. Jessamyn O. Genise Ms. Elizabeth R. Tamares Ms. Lourdes Melissa E. Isidro	Apr. 29	64	Philippine Trade Training Center	2,000.00/participant
Credit: The Enabler to ASEAN Economic Integration	Ms. Evangeline Q. Gotangco	April 30,2014	68	Manila Hotal	No Cost
User's Training on Google	Ms. Lourdes Melissa E. Isidro Ms. Eloida I. Vergara Ms Emilita O. Santos Ms. Bevy Darlene L. Melosantos Ms. Jessamyn O. Genise Mr. Edward L Andres II Ms. Rosalia S. Santiago	May 7,2014	72	PhilEXIM Board Room	No Cost

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	Ms Melanie D. Marcos Ms. Shiela Marie R. Dela Cruz Mr. Romeo Rey C. Zuño Ms. Diwata D. Villanueva Ms. Liza R. Japson Ms. Kristina G. Layug Ms. Eraster S. Villanueva Ms. Gemma S Moreno Mr. Jayson O. Itulid				
Seminar on Supervisory Effectiveness for Improved Quality and Productivity	Mr. Adrian O. Damasco Ms. Gemma S. Moreno Ms. Ma. Caroline R. Arcilla Mr. Jayson O. Itulid Mr. Joel C. Funa Ms. Emilita O. Santos	May 28-30,2014	74	PTTC Sen. Gil Puyat, Roxas Boulevard Pasay City	P3,000/ Participant
27th Training Program of Asian Exim Bnaks Forum	Ms. Atty. Jane L. Laragan Ms. Rovi M. Peralta Ms. Evangeline Maura Q. Gotangco Ms. Lourdes N. Perez Ms. Leonaria A. Carranza Ms. Bevy Darlene L. Melosantos Ms. Mary Ivy M. Aznar Ms. Atty. Angela A. Aquino Ms. Atty. Kristina G. Layug Mr. Romeo Rey C. Zuño	June 5-6,2014	73	ADB Manila Headquarters, Pasig City	No Cost
Internal Auditing-A Risk Based Approach Seminar	VP Maria Monica A. Reyes Ms. Gina B. Banaag	June 9,2014	80	Antel Global Corporate Center , Pasig City	P4,000 / participant
TRAININGS ON THE PHILIPPINE GOVERNMENT INTERNAL AUDIT MANUAL/NATIONAL GUIDELINES ON INTERNAL CONTROL SYSTEMS Module 2 & 3 : Baseline Assesment Of Internal Control System And Control Significance and Materiality	Ms.Eugenia Sinnung Mr. Armand Eugenio Ms. Maria Monica Reyes Ms. Gina Banaag Mr. Romeo Rey Zuno	23-25 and 28 July 2014		DBM Multipurpose Hall San Miguel, Manila	

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Module 4: Control Risk and Internal Audit Risk	Ms.Eugenia Sinnung Mr. Armand Eugenio Ms. Maria Monica Reyes Ms. Gina Banaag Ms. Marites Cabias	29-30 July 2014			
Module 5 : Strategic and Annual Work Planning	Ms.Eugenia Sinnung Ms. Maria Monica Reyes Mr. Cesar Paradiang Ms. Gina Banaag Ms. Marites Cabias	31 July and 01 August 2014			
Module 6 : Compliance Audit	Ms. Maria Monica Reyes Mr. Armand Eugenio Ms. Gina B. Banaag Ms. Evelyn Gatchalian Ms. Marites Cabias Ms. Librada Funa Mr. Richard Arcilla	4-6 August 2014			
Module 7 :Management Audit	Ms.Eugenia Sinnung Ms. Maria Monica Reyes Mr. Cesar Paradiang Ms. Gina Banaag Ms. Marites Cabias Mr. Richard Arcilla Mr. Armand Eugenio Ms. Librada Funa	7-8 and 11 Aug 2014			
Module 8 : Operations Audit	Ms.Eugenia Sinnung Ms. Maria Monica Reyes Mr. Cesar Paradiang Ms. Gina Banaag Ms. Marites Cabias Mr. Richard Arcilla Ms. Librada Funa Ms. Shiela Mae dela Cruz	12-14 August 2014			
Training on R.A. 9184 (Government Procurement Law)	Mr. Arsenio C. De Guzman Ms. Evangeline Maura Q. Gotangco Ms. Kristina G. Layug Ms. Catherine J. Dimpas	Oct. 28-29, 2014	152	DBM Manila	1,600.00

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How to become an Effective Mgt. Representative	Ms. Flora L. Beltran Ms. Alma Verna T. Banas	Nov. 05,2014	153	PTTC Roxas Boulevard	2,000
Supervisory Effectiveness For Improved Quality and Productivity	Ms. Gina P. Carolino Ms. Elizabeth R. Tamares	Nov. 19,2014	154	PTTC Roxas Boulevard	3,000
Symposium on Comprehensive Income Tax and Tax Updates (8:30-12:00nn)	Ms. Emelita O. Santos Ms. Caroline R. Arcilla Ms. Estrellita N. Tesoro Ms. Marites S. Cabias	Nov. 14,2014	164	CMAP	1,500.00
Small Money Claim Collection in Court without Attorney (1:30pm-5:30pm)	Mr. Christopher C. Cabanilla Mr. Joel C. Funa				
ADFIAP Training Programs Program On Development Banking (Nov24-Dec.5 2014)	Ms. Bevy Darlene L. Melosantos Mr. Marlon R. Manalang	Nov.24-Dec.5	169	AIM Conference Center Manila, Makati City	18,000
Executive Leadership Program (Dec.8-19,2014)	Ms. Rovi M. Peralta Ms. Lourdes N. Perez	Dec.8-19	169	AIM Conference Center Manila, Makati City	18,000
Corporate Governance Orientation Program for Government Owned and Controlled Corporations (CGOP for GOCC)	Director Benigno L. Zialcita III Mr. Ian A. Briones Ms. Dynah Glady Nepomuceno Bayot Ms. Edna G. De Leon Mr. Armand D. Eugenio	Nov. 25,2014	171	One Pacific Place Makati City	13,440.00