

TRADE AND INVESTMENT DEVELOPMENT CORPORATION OF THE PHILIPPINES  
ANNUAL PROCUREMENT PLAN FOR FY 2013

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conf	Advs/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
1	GOODS																			
1.1	CAPEX																			
1.1.1	IT EQUIPMENT																			
a.	Printer																			
	Printer - 4 units	ITD	Public Bidding														GOP (2011 & 2012 CAPEX)	312,500.00		312,500.00
	Printer for DST - 1 unit	CO	Public Bidding														GOP (2012 CAPEX)	100,000.00		100,000.00
b.	Desktops / Laptops																			
	Desktops (22 units)	ITD	Public Bidding														GOP (2011 & 2012 CAPEX)	968,000.00		968,000.00
	Laptops (14 units)	ITD	Public Bidding														GOP (2011 & 2012 CAPEX)	567,000.00		567,000.00
c.	Scanner																			
	Scanner - 4 units	ITD	Public Bidding														GOP (2011 CAPEX)	195,000.00		195,000.00
	Heavy Duty Scanner	GSD	Public Bidding														GOP (2011 CAPEX)	75,000.00		75,000.00
d.	Projector																			
	Multi-Media Projector-3 units	ITD	Public Bidding														GOP (2011 & 2012 CAPEX)	120,000.00		120,000.00
e.	Switches/Cables:																			
	Switches/Cables/Routers	ITD	Public Bidding														GOP (2011 & 2012 CAPEX)	500,000.00		500,000.00
f.	Computer Server:																			
	Blade Server	ITD	Public Bidding														GOP (2011 & 2012 CAPEX)	1,000,000.00		1,000,000.00
l	Upgrading of PCs	ITD	Small Value Procurement														GOP (2011 CAPEX)	150,000.00		150,000.00
	Sub-Total (IT Equipment)																	3,987,500.00		3,987,500.00
1.1.2	SOFTWARE AND LICENSES																			
	TFLS FinnOne ATS	ITD	Direct Contracting														GOP (2011 CAPEX)	4,000,000.00		4,000,000.00
	FIS Maintenance	ITD	Direct Contracting														GOP (2011 CAPEX)	2,420,000.00		2,420,000.00
	TFLS Oracle DB and As and Report	ITD	Direct Contracting														GOP (2011 CAPEX)	600,000.00		600,000.00
	FIS Oracle DB and AS	ITD	Direct Contracting														GOP (2011 CAPEX)	600,000.00		600,000.00
	Antivirus	ITD	Direct Contracting														GOP (2011 CAPEX)	200,000.00		200,000.00
	Google Apps (Renewal of 107 licenses)	ITD	Direct Contracting														GOP (2011 CAPEX)	260,000.00		260,000.00
	VMWare vSphere	ITD	Public Bidding														GOP (2011 CAPEX)	900,000.00		900,000.00

TRADE AND INVESTMENT DEVELOPMENT CORPORATION OF THE PHILIPPINES  
ANNUAL PROCUREMENT PLAN FOR FY 2013

Page 2 of 4 Pages

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)	
				Pre-Proc. Conf.	Ads/Post of IAEB	Pre-bid Conf.	Eligibility Check	Subj. Open of Bids	Bid Evaluation	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MODE	CO		
	MS Office	ITD	Procurement Service														GOP (2011 CAPEX)	100,000.00		100,000.00	
	Red Hat Linux	ITD	Small Value Procurement														GOP (2011 CAPEX)	100,000.00		100,000.00	
	Digital Management System	GSD	Public Bidding														GOP (2011 CAPEX)	150,000.00		150,000.00	
	Sub-Total (Software & Licenses)																	9,330,000.00		9,330,000.00	
1.1.3	APPLICATION SYSTEMS DEVELOPMENT																				
	LTO Tape Drive with Back-up Software	ITD	Public Bidding														GOP (2011 CAPEX)	600,000.00		600,000.00	
	HRIS	ITD	Public Bidding														GOP (2011 CAPEX)	3,000,000.00		3,000,000.00	
	Document Management System	ITD	Public Bidding														GOP (2011 CAPEX)	4,625,000.00		4,625,000.00	
	Barcode Scanner	GSD	Public Bidding														GOP (2011 CAPEX)	150,000.00		150,000.00	
	Treasury System	ITD	Public Bidding														GOP (2011 CAPEX)	4,000,000.00		4,000,000.00	
	Treasury System Consultant Services	ITD	Negotiated Procurement (53.7 Highly Technical Consultants)														GOP (2011 CAPEX)	1,000,000.00		1,000,000.00	
	Offsite Back-up & Recovery Center	ITD	Public Bidding														GOP (2012 CAPEX)	2,000,000.00		2,000,000.00	
	Sub-Total (Application System Development)																	15,375,000.00		15,375,000.00	
1.1.4	CAPEX - IT MISCELLANEOUS ASSETS																				
	Arising Technologies	ITD	Public Bidding														GOP (2011 CAPEX)	1,000,000.00		1,000,000.00	
	Storage Disc Enclosure	ITD	Public Bidding														GOP (2011 CAPEX)	300,000.00		300,000.00	
	KVM (keyboard/virtual display/mouse) switch	ITD	Small Value Procurement														GOP (2011 CAPEX)	20,000.00		20,000.00	
1.1.5	EQUIPMENT, FURNITURE & FIXTURE																				
	Digital Camera (4 units)	CrD	Small Value Procurement														GOP (2011 & 2012 CAPEX)	80,000.00		80,000.00	
	Global Positioning System (1 unit)	CrD	Small Value Procurement														GOP (2012 CAPEX)	30,000.00		30,000.00	
	Calculator - 2 units	CD	Procurement Service														GOP (2012 CAPEX)	20,000.00		20,000.00	
1.1.6	TRANSPORTATION EQUIPMENT																				
	Company Vehicles - 2 units	GSD	Public Bidding														GOP (2011 CAPEX)	3,000,000.00		3,000,000.00	
	SUB-TOTAL (Goods - CAPEX)																				
																		33,142,800.00	-	33,142,500.00	
1.2	NON-CAPEX																				
1.2.1	OFFICE SUPPLIES & MATERIALS																				
	Office Supplies & Materials	GSD	Procurement Service														GOP (2013 COB)	748,980.00	748,980.00		
	Printing of Official Receipt	GSD	Agency to Agency														GOP (2013 COB)	15,000.00	15,000.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conf	Ads/Post of IABE	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
1.2.2	FUEL, OIL AND LUBRICANTS																				
	Petroleum, Oil and Lubricants	GSD	Public Bidding	Not Applicable												GOP (2013 COB)	935,180.00	935,180.00			
1.2.3	DUES AND SUBSCRIPTIONS																				
	Subscriptions	Various	Alternative Method													GOP (2013 COB)	302,160.00	302,160.00			
	Main Internet Service	ITD	Public Bidding	February 2013												GOP (2013 COB)	240,000.00	240,000.00			
	Back-up Internet Service	ITD	Public Bidding	February 2013												GOP (2013 COB)	240,000.00	240,000.00			
1.2.4	REPAIRS & MAINTENANCE																				
	Repairs & Maintenance-Building	GSD	Small Value Procurement	Not Applicable												GOP (2013 COB)	25,680.00	25,680.00			
	Repairs & Maintenance-EFF	GSD	Small Value Procurement	Not Applicable												GOP (2013 COB)	66,340.00	66,340.00			
	Repairs & Maintenance - Transportation Equipment	GSD	Alternative Method	Not Applicable												GOP (2013 COB)	315,650.00	315,650.00			
1.2.5	UTILITIES																				
	Rent	GSD	Alternative Method	2nd-3rd Quarter												GOP (2013 COB)	1,171,650.00	1,171,650.00			
	Water	GSD	Direct Contracting												5-Mar		GOP (2013 COB)	985,000.00	985,000.00		
	Purified Drinking Water	GSD	Small Value Procurement												5-Mar		GOP (2013 COB)	60,000.00	60,000.00		
	Electricity	GSD	Direct Contracting	Not Applicable												GOP (2013 COB)	1,479,130.00	1,479,130.00			
	Telephone	GSD	Direct Contracting	2nd-3rd Quarter												GOP (2013 COB)	2,836,080.00	2,836,080.00			
	Postage/Courier Service	GSD	Alternative Method	2nd-3rd Quarter												GOP (2013 COB)	100,000.00	100,000.00			
1.2.6	PRODUCTION AND PRINTING SERVICES																				
	Production and Printing of Information Materials/Collateral	CPCD	Public Bidding													GOP (2013 COB)	573,520.00	573,520.00			
1.2.7	BUSINESS PROMOTIONS AND DEVELOPMENT																				
	Travelling Expense	Various	Small Value Procurement													GOP (2013 COB)	1,954,890.00	1,954,890.00			
	Business Development	Various	Alternative Method													GOP (2013 COB)	4,381,650.00	4,381,650.00			
1.2.8	MEETINGS AND CONFERENCES																				
	Meeting/Conferences	Various	Alternative Method													GOP (2013 COB)	2,354,000.00	2,354,000.00			
1.2.9	ADVERTISING EXPENSE																				
	Advertising Expense	Various	Alternative Method	Not Applicable												GOP (2013 COB)	112,350.00	112,350.00			
1.2.10	COLLECTION AND ACQUIRED ASSET ADMINISTRATION		--																		
	Appraisal Services	RADD	Small Value Procurement	Not Applicable												GOP (2013 COB)	200,000.00	200,000.00			
	Credit Investigation Services	RADD	Small Value Procurement	Not Applicable												GOP (2013 COB)	250,000.00	250,000.00			

TRADE AND INVESTMENT DEVELOPMENT CORPORATION OF THE PHILIPPINES  
ANNUAL PROCUREMENT PLAN FOR FY 2013


Code (PAP)	Procurement Program/Project	PMD/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)	
				Pre-Proc Conf	Ads/Post of I&EB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CG		
	Publications	RADD	Small Value Procurement														GOP (2013 COB)	63,750.00	63,750.00		
	Geodetic Survey	RADD	Small Value Procurement														GOP (2013 COB)	50,000.00	50,000.00		
	Caretaking Services	RADD	Public Bidding														GOP (2013 COB)	206,016.00	206,016.00		
	Warehousing (Rental)	RADD	Alternative Method														GOP (2013 COB)	370,000.00	370,000.00		
	Trucking/Hauling Services	RADD	Alternative Method														GOP (2013 COB)	160,000.00	160,000.00		
1.2.11	OTHER SERVICES																				
	Health Care Services for 2013-2014	HRD	Public Bidding														GOP (2013 COB)	2,220,000.00	2,220,000.00		
	Training Services	HRD	Alternative Method														GOP (2013 COB)	821,760.00	821,760.00		
	Sportsfest	HRD	Alternative Method														GOP (2013 COB)	126,000.00	126,000.00		
	Employee Relations Activity	HRD	Alternative Method														GOP (2013 COB)	141,500.00	141,500.00		
	Insurance	Various	Agency to Agency														GOP (2013 COB)	957,650.00	957,650.00		
	SUB-TOTAL (Goods Non-CAPEX)																	24,463,936.00	24,463,936.00		
2	CONSULTING SERVICES	Various	Public Bidding/ Alternative Method														GOP (2013 COB)	1,570,000.00	1,570,000.00		
3	CONTINGENCY																	4,134,116.08	4,134,116.08		4% of total MOOE
	TOTAL																	63,210,552.08	20,168,052.08	33,142,500.00	

Prepared by:

  
EVELYN LUCIA T. LAPA


BAC SECRETARIAT


  
DENNIS G. JAPSON

  
KARENINA V. JOAQUIN

Recommending Approval:


BIDS AND AWARDS COMMITTEE

  
ATTY. DENNIS M. PALAD  
Member

  
EDUARDO S. ANGELES  
Member

  
IAN A. BRIONES  
Member

  
ATTY. ISABELO G. GUMARU  
Vice Chairman

  
JANE U. TAMBANILLO  
Chairman

Approved by:

  
FRANCISCO S. MAGSAJO, JR.  
President and CEO