



BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

25 September 2018

MR. ERWIN C. MANARPIIS
OTUS COPY SYSTEMS, INC.
UD9 David II Bldg., 567 Shaw Blvd.,
Wack-Wack, East-Greenhills,
Mandaluyong City

Dear Mr. Manarpiis:

We are pleased to inform you that the President and CEO has awarded to you the procurement of the following Drum Cartridge under the procurement mode of *small value* at a contract price of **Forty Nine Thousand Twenty Eight Pesos (PhP49,028.00)**, inclusive of VAT and all other applicable government taxes:

ITEM DESCRIPTION	QTY	UNIT	OTUS COPY SYSTEMS, INC.	
			Unit Price	Amount
Drum Cartridge R1 for Fuji Xerox Docu Print C5005	1	pc.	24,380.00	24,380.00
Drum Cartridge R1 for Fuji Xerox Machine APIV C3370	2	pcs.	12,324.00	24,648.00
TOTAL				49,028.00

We will send the Purchase Order for the said item at the soonest possible time, unless a request for reconsideration by any of the unsuccessful bidders filed within the period prescribed under Section 55.1 of the Implementing Rules and Regulations of Republic Act 9184 is found meritorious.

We appreciate your interest and we look forward to the satisfactory performance of your obligation relative to this Notice of Award.

Very truly yours,


CELSO R. GUTIERREZ
Chairperson, Bids & Awards Committee

Received By:

(Signature above printed name)

(Date and Time of receipt)

**Kindly fax to sender to acknowledge receipt*