



**PhilEXIM**

PHILIPPINE EXPORT-IMPORT CREDIT AGENCY

**TECHNICAL SPECIFICATIONS**

**PROCUREMENT FOR THE:**

Repair/Overhaul of Automatic Transmission and Replacement of Radiator for Toyota Innova with plate number SJP-458.

**REQUIREMENT** : Supply, Delivery, Installation, Commissioning and Testing Repair/Overhaul of Automatic Transmission and Replacement of Radiator.

**SCOPE OF WORK:**

Pull down of Automatic Transmission and Radiator.

Overhaul of Automatic Transmission.

Replacement of Radiator

Supply and installation of parts for the overhauled automatic transmission, radiator and all other related parts.

Cleaning, Commissioning and Testing

**II. DETAILS (NO SURPLUS ON PARTS)**

#	Description	Qty.	Unit	MATERIALS		LABOR	TOTAL
				Unit	Total		
1.	Pull down of Automatic Transmission and Radiator						
2.	Overhaul Automatic Transmission, supply and installation of parts for the Automatic Transmission						
	a. Rebuilding Kit						
	b. ATF						
	c. A/T Filter						
	d. Silicon Gasket						
	e. Gas for cleaning parts						
	f. Others						
3.	Replacement, supply and installation of Radiator						
	a. Radiator						
	b. Radiator Hose						
	c. thermostat						
	d. coolant						
	e. Others						
4.	Cleaning, Commissioning and Testing						
	a.						
5.	Miscellaneous (Consumables)						
	a.						
6.	Total Labor and Materials						
7.	TAX (VAT (12%))						
8.	<b>TOTAL REPAIR COST</b>						

**Note:**

1. Avoid lump sum costing if possible.

2. A blank or bidder did not indicate any costing on an item means that it is free of charge for PhilEXIM.

**CONFORME:** I/We hereby signify my/our conformity to the above requirements and confirm that the same shall be fully complied/delivered.

Name of Firm: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Represented by: \_\_\_\_\_

(SIGNATURE OVER PRINTED NAME)

Contact No.: \_\_\_\_\_

Position Title: \_\_\_\_\_

**III. BIDDER QUALIFICATION**

1. The Bidder shall submit its proposal in accordance with this Technical Specifications.
2. The Bidder shall sign on each page (CONFORME) of this Technical Specifications.
3. Only certified and qualified workers shall perform the repair works.
4. Bidder must have inspected the vehicle prior to bidding.
5. For Metro Manila Bidders only.
6. All repair services to be rendered by the bidder shall be fully supervised.
7. Warranty of materials is 3 months (days/months/years).
8. Warranty of works is 3 months (days/months/years).
9. Bidders' quotations/bids (*on letter head*) shall be submitted in addition to the submission of the accomplished Technical Specifications.

**IV. BID EVALUATION**

For purposes of bid evaluation and/or comparison of bids, the Lowest Calculated Bid (LCB) shall be determined based on the lowest bid price including the discount given, if any.

**V. IMPLEMENTATION (DURATION OF WORKS)**

1. The project shall commence within 3 calendar days upon receipt of the Job Order or Purchase Order.
2. The project must be accomplished within **TEN (10)** calendar days from the commencement of the repair works.
3. Applicable laws on liquidated damages shall apply if project is not completed within **TEN (10)** calendar days.

**VI. PAYMENT SYSTEM**

1. Payment is 15 working days upon receipt of Sales Invoice/Statement of Account.
2. Quoted price is inclusive of all applicable taxes.
3. Applicable withholding taxes shall be deducted from the billing statements.

**VII. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The ABC is **SIXTY SEVEN THOUSAND PESOS (PhP67,000.00) inclusive** of all applicable government taxes, chargeable against the approved Corporate Operating Budget.

**VIII. SEALING AND MARKING OF BIDS:**

1. Bidders must enclose their bids/quotations in one sealed envelope.
2. The bids/quotations shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s. Quoted price is inclusive of all applicable taxes.
3. All envelopes must:
  - a. CONTAIN the following:
    - (1) original bids/quotations on the bidder's letterhead;
    - (2) originally accomplished Technical Specifications; and
    - (3) originally accomplished Request for Quotation
  - b. BEAR the following in capital letters at the face of the envelope:
    - (1) the name of the contract to be bid in capital letters as stated in;
    - (2) addressed to the Procuring Entity "ADH DENNIS A. JAPSON";

<b>CONFORME:</b> I/We hereby signify my/our conformity to the above requirements and confirm that the same shall be fully complied/delivered.	
Name of Firm: _____	E-mail Address: _____
Address: _____	Represented by: _____
	(SIGNATURE OVER PRINTED NAME)
Contact No.: _____	Position Title: _____

- (3) name and address of the Bidder;
- (4) marked "ORIGINAL"; and
- (5) a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids,

4. If bids are not sealed and marked as required, the Procuring Entity will assume no responsibility for the misplacement or premature opening of the bid.

**IX. SUBMISSION AND OPENING OF BIDS**

**1. Deadline for Submission of Bids**

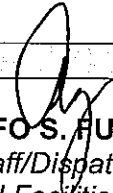

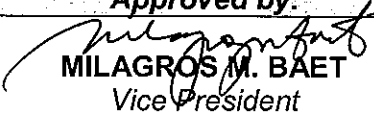
Bids must be received by the Procuring Entity at the address and on or before the date and time indicated in the Request for Quotation.

**2. Late Bids**

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity shall be declared "Late" and shall not be accepted by the Procuring Entity.

**X. CONTACTS FOR INQUIRIES**

**ARNULFO S. FULMARAN**  
 Direct Line No.: 8854793  
 Email: genservices@philexim.gov.ph

<i>Prepared and Recommended by:</i>	
 <b>ARNULFO S. FULMARAN</b> <i>Staff/Dispatcher</i> <i>Manpower and Facilities Administration</i>	 <b>ENGR. ARIES JOSEPH R. LEYNES</b> <i>Acting Assistant Department Head</i> <i>Manpower and Facilities Administration</i>
<i>Approved by:</i>	
 <b>MILAGROS M. BAET</b> <i>Vice President</i> <i>OIC, Administration Unit</i>	

<b>CONFORME:</b> I/We hereby signify my/our conformity to the above requirements and confirm that the same shall be fully complied/delivered.	
Name of Firm: _____	E-mail Address: _____
Address: _____	Represented by: _____
Contact No.: _____	Position Title: _____
(SIGNATURE OVER PRINTED NAME)	